

REGISTRATION PROCESS

For Families New to KCA:

When a family has no prior experience with KCA, a parent will need to speak with a member of the leadership team prior to submitting Registration Forms and payment to ensure that KCA and the family are a good fit.

It is KCA policy that course load maximums for students of families new to KCA will be determined by KCA administration as part of the registration consultation. We subscribe to a "Two plus Two" rule allowing new students to take two academic and two nonacademic courses their first year.

If you are unable to meet with a member of the leadership team prior to Open House, your registration consultation can take place then. Please note that some classes could fill up before that date.

OPEN HOUSE SCHEDULE

KCA's 2023-2024 Open House

June 6, 2023

10:00 a.m.-2:30 p.m. Charleston Baptist Church
13 San Miguel Road, Charleston, SC 29407

This event is not suitable for small children or elementary students.

Arrival & Passports – Parents are given Passports on arrival to the Open House. Passports must be signed by a leadership team member after a parent attends the Program Introduction. Also, teachers must sign for each of their classes for which a family is registered. At the end of Open House, parents submit their completed Passport, and it is at that moment that a family assumes financial responsibility for tuition for the school year and the Open House deposit is credited toward tuition.

10:00 am: Program Introduction for first time KCA families – Upon joining KCA, each family must attend the Program Introduction one time.

11:00 am: Teacher tables open. This experience is an opportunity for parents to meet the KCA teachers, learn more about the classes, and collect packets for each class in which their child is enrolled. Current KCA families who only need to pick up their class packets are requested to wait to attend Open House at 1:00 PM to prevent overcrowding and allow for a more efficient experience.

12:15 pm: Closed for Lunch

1:00 pm – Teacher tables re-open until 2:30 p.m.